



Urban Green Realty
one habitat at a time™

MOVING DAY CHECKLIST

1 - 2 MONTHS BEFORE YOUR MOVE

- ✓ Keep, sell, give or trash
- ✓ Make arrangements to hire a mover or rent a truck
- ✓ File a change of address form at the post office or online at moversguide.usps.com
- ✓ Change address on any subscriptions
- ✓ Organize school records
- ✓ Transfer medical, property, fire & auto insurance
- ✓ Create a binder of important information & documents
- ✓ Plan what will go where in your new home
- ✓ Collect boxes & packing supplies

2 - 3 WEEKS BEFORE YOUR MOVE

- ✓ Cancel/transfer utilities
- ✓ Confirm travel plans
- ✓ Forward medical records
- ✓ Make babysitting and/or pet care arrangements for moving day
- ✓ Transfer/update your bank account
- ✓ Pack up items in the garage, attic & storage areas
- ✓ Confirm arrangements with movers

1 WEEK BEFORE YOUR MOVE

- ✓ Begin packing boxes, labeling as you fill
- ✓ Empty and clean your refrigerator, freezer and stove
- ✓ Set aside things you'll need on the first night in the new house

THE DAY BEFORE YOUR MOVE

- ✓ Prepare a box of supplies for move day. Don't forget: cleaning supplies, toiletries, bath/bedding, disposable dishes, pet food, chargers, prescriptions, eyeglasses, etc.
- ✓ Check closets, cabinets & drawers
- ✓ Get cash on-hand for the move
- ✓ Take out all of the trash
- ✓ Fully charge cell phones
- ✓ Make final confirmation with movers

ON THE DAY OF YOUR MOVE

- ✓ Keep jewelry & other valuables with you
- ✓ Turn off the furnace/air conditioner
- ✓ Turn off the sprinklers
- ✓ Turn off the light switches
- ✓ Turn over or leave your keys/ garage opener(s)

**REMEMBER TO BE EXCITED!
YOU'RE MOVING TODAY!**